



Employment Application Form

PLEASE PRINT ALL INFORMATION REQUESTED

Mail, e-mail or Fax to:
the barn café & grocery Pty Ltd
731-735 darling street
rozelle nsw 2039 Australia
+61 2 9810 1644
information@thebarncafe.com.au

ABN 53 057 608 311

PLEASE COMPLETE ALL PAGES DATE _____

Name _____
Last First Middle Maiden

Present address _____
Number Street City State postcode

How long in this residence _____ Mobile: _____

Telephone (____) _____ e-mail address: _____

If under 18, please list age _____

Position applied for (1) _____ Days/hours available to work
 No Pref _____ Thur _____
 Mon _____ Fri _____
 Tue _____ Sat _____
 Wed _____ Sun _____

and salary desired (2) \$AUD _____
 (Be specific)

How many hours can you work weekly? _____ Can you work nights and weekends? _____

Employment desired FULL-TIME ONLY PART-TIME ONLY CASUAL

When available to start work? _____

TYPE OF SCHOOL	NAME OF SCHOOL	LOCATION (Complete mailing address)	NUMBER OF YEARS COMPLETED	MAJOR & DEGREE
High School				
College				
Bus. or Trade School				
Professional School				

Please provide a Certificate from the NSW Police Service Criminal Records Branch, which provides your criminal record.? Their contact number is (02) 9686 7700 or go to their College Street Headquarters.

Do you have any physical disability or medical condition which would affect your ability to do the job? If yes, give details.



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[Empty box]

APPLICATION FOR EMPLOYMENT

Do you have family responsibilities? Yes No If yes, what are they?

Do you have carer's responsibilities? Yes No If yes, what are they?

IS ENGLISH YOUR FIRST LANGUAGE: Yes No WHAT OTHER LANGUAGES DO YOU SPEAK? _____

ARE YOU AN AUSTRALIAN RESIDENT? Yes No IF NOT A COPY OF YOUR WORK VISA WILL BE REQUIRED

DO YOU HAVE A DRIVER'S LICENSE? Yes No

What is your means of transportation to work? _____

SKILLS

[Empty box]

Waiting	<input type="checkbox"/> Yes <input type="checkbox"/> No	Bar	<input type="checkbox"/> Yes <input type="checkbox"/> No	Reception	<input type="checkbox"/> Yes <input type="checkbox"/> No	Cellar Control	<input type="checkbox"/> Yes <input type="checkbox"/> No
Food Preparation	<input type="checkbox"/> Yes <input type="checkbox"/> No	Cashiering control	<input type="checkbox"/> Yes <input type="checkbox"/> No	Other _____	Skills _____		

Please list two references (other than relatives):

Name _____	Name _____
Position _____	Position _____
Company _____	Company _____
Address _____	Address _____
_____	_____
Telephone () _____	Telephone () _____

An application form sometimes makes it difficult for an individual to adequately summarize a complete background. Use the space below to summarize any additional information necessary to describe your full qualifications for the specific position for which you are applying.

[Large empty space for additional information]



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APPLICATION FOR EMPLOYMENT

Work Experience Please list your work experience for the **past five years** beginning with your most recent job held. If you were self-employed, give firm name. **Attach additional sheets if necessary.**

Name of employer Address City, State, Post Code Phone number	Name of last supervisor	Employment dates	Pay or salary
		From To	Start Final
	Your last job title		

Reason for leaving (be specific)

List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.

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	Your Last Job Title		

Reason for leaving (be specific)

List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.

Have you completed a responsible service of alcohol course? Yes No . **Please provide a copy of the certificate (This is compulsory for all staff to be employed when they will be involved with service and/or dispensing of alcohol.)**

Have you completed a first aid course. Yes No . **Please provide a copy of the certificate**

Are you willing to be a designated first aider at the barn Yes No



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May we contact your present employer? Yes No

Did you complete this application yourself Yes No

If not, who did? _____



PLEASE READ CAREFULLY

PRIVACY CLAUSE

- **the barn café and grocery pty ltd** collects this information for the purpose of assessing your application for employment. If you want to see what information we hold about you, please contact us . 14 days to process this application will be required.
- **the barn café and grocery pty ltd** is required by law to provide information to government agencies and or law enforcement agencies if requested to do so.
- **the barn café and grocery pty ltd** complies with the National Privacy Principles issued under the privacy act 1988

Declaration

I certify that the above information is true and correct. I understand that **the barn café and grocery pty ltd** will rely on the above information in deciding whether or not to offer me employment. If I am employed and any of the above information is not true and correct I may have employment terminated by **the barn café and grocery pty ltd**.

I agree to **the barn café and grocery pty ltd** obtaining confidential reports on my service from my previous employers (other than my present employer) and to **the barn café and grocery pty ltd** seeking a reference from any of my nominated referees.

If requested to do so by **the barn café and grocery pty ltd** , I agree to attend a medical examination conducted by a medical practitioner nominated by **the barn café and grocery pty ltd** before employment, or at anytime during my employment.

I agree to follow **the barn café and grocery pty ltd** policy of not bringing bags, back packs etc to the work place and to allow **the barn café and grocery pty ltd** representatives to search my belongings whenever I leave the premises.

I agree to abide by **the barn café and grocery pty ltd's** uniform standards and abide by it's grooming policy at all times.

I agree to abide by **the barn café and grocery pty ltd's** policy and procedures as outlined in the staff hand book, and notified to me verbally or in writing, from time to time.

I agree to abide by all OH&S rules and use all safety equipment as supplied.

I acknowledge that my employment will be subject to successful completion of a probationary period of three months.

Signature of applicant _____ Date: _____

The barn café and grocery pty ltd is an equal employment opportunity employer. We adhere to a policy of making employment decisions without regard to race, color, religion, sex, sexual orientation, national origin, citizenship, age, marital status or disability. We assure you that your opportunity for employment with this Company depends solely on your qualifications.

Thank you for completing this application form and for your interest in our business. Please mail, e-mail or fax to the address located below.

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